



## NEW CLIENT INTAKE FORM

At Image Studios we are committed to helping you with your beauty needs and goals. The following questions will help make our time together as effective as possible, and will help you become familiar with all the services we offer that may help you reach your beauty goals successfully.

Date \_\_\_\_\_ Full Name \_\_\_\_\_

Address \_\_\_\_\_ City \_\_\_\_\_ Zip \_\_\_\_\_

Cell \_\_\_\_\_ Email \_\_\_\_\_

Preferred Contact Method: Text \_\_\_\_\_ Call \_\_\_\_\_ Email \_\_\_\_\_

Birthday (Month/Day): \_\_\_\_\_ May I send you special offers? Yes \_\_\_\_\_ No \_\_\_\_\_

Who may I thank for sending you to me? \_\_\_\_\_

What services are you here for today? \_\_\_\_\_

What goals do you have for you beauty? \_\_\_\_\_

**Thank you for taking the time to share more about yourself with me today. I look forward to working with you as your beauty professional.**

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**CANCELLATION POLICY:** My schedule is dedicated to my clients and their needs, but when I have a no-show or last minute cancellation I cannot fill that appointment with another person. As a result I require at least 24 hours notification via text or phone to cancel an appointment. For reasons other than emergencies, any cancellation or no-show under 24 hours would incur a fee of \$25. Please enter your payment info below to secure your appointment times at my salon. Your card will never be charged unless there is a cancellation under 24 hours:

**Circle:** Visa Mastercard Amex Discover

Name on card \_\_\_\_\_ Card # \_\_\_\_\_

Exp \_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_ CVV \_\_\_\_\_

Billing Zip: \_\_\_\_\_

Signature authorizing \$25 cancellation charge \_\_\_\_\_